

A M E N D E D A G E N D A

FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD

June 28, 2005 Meeting, 11:00 a.m.

Pictured Rocks Conference Room, 1st Floor, Van Wagoner Building

SECTION I. AGENCY CONTRACTS

Requests approval of the following:

1. DEPARTMENT OF ATTORNEY GENERAL

1) GDS Associates, Inc. Marietta, GA	\$ 48,416.00 Total 100% Restricted Expert witness consulting and testimony in Consumers Energy Company's 2004 Power Supply Cost Recovery Reconciliation case before the Michigan Public Service Commission, Case No. U-13917-R
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2. DEPARTMENT OF CIVIL SERVICE

1) left blank intentionally

3. DEPARTMENT OF COMMUNITY HEALTH

1) Michigan Center for Rural Health East Lansing, MI	\$ 30,000.00 Amendment \$ 1,538,721.00 New Total 88% Federal 4% Local 5% GF/GP Grant agreement to provide funding for the administration of the Rural Hospital Flexibility program and State Office of Rural Health Program
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4. DEPARTMENT OF CORRECTIONS

- | | | |
|----|---|--|
| 1) | Pathways Court Services
Kalamazoo, MI | \$ 4,000.00 Amendment
\$ 28,000.00 New Total
100% Supervision Fees
To provide sex offender
counseling for parolees
and probationers in VanBuren
County |
| 2) | Arbor Psychological
Consultants, P.C.
Ann Arbor, MI | \$ 5,000.00 Amendment
\$ 37,500.00 New Total
100% Supervision Fee
Revolving Fund
To provide sex offender
counseling for parolees in
Washtenaw County |
| 3) | Arbor Psychological
Consultants, P.C.
Ann Arbor, MI | \$ 5,000.00 Amendment
\$ 66,500.00 New Total
100% Supervision Fee
Revolving Fund
To provide sex offender
counseling for probationers
in Washtenaw County |
| 4) | Apex Behavioral Health,
P.L.L.C.
Westland, MI | \$ 110,000.00 Amendment
\$ 1,200,000.00 New Total
100% General Fund
To provide substance abuse
treatment to prisoners,
parolees, and probationers |
| 5) | Special Therapy for Adults
and Youth (SHAR)
Ann Arbor, MI | \$ 5,000.00 Amendment
\$ 62,900.00 New Total
100% Supervision Fee
Revolving Fund
To provide sex offender
counseling to parolees and
probationers in Livingston
County |

4. DEPARTMENT OF CORRECTIONS continued

6)	Total Health Education	\$	10,000.00	Amendment
	Lansing, MI	\$	28,000.00	New Total
				100% Supervision Fee
				Revolving Fund
				To provide sex offender
				counseling to parolees and
				probationers in Clinton County

5. DEPARTMENT OF HUMAN SERVICES

1)	Jackson County	\$	80,122.00	Amendment
	Jackson, MI	\$	160,244.00	New Total
				100% Federal
				Reentry program for delinquent
				youth returning home from
				secured settings
2)	Children's Hospital of Mich.	\$	99,995.40	Total
	Detroit, MI			100% Federal
				Infant-Toddler Multi-
				Disciplinary Assessments of
				children who are temporary and
				permanent court wards or
				substantiated Protective
				Service involvement
3)	Various Before and After	\$	10,122,591.85	Total
	School Activity Providers			100% Federal
	(Listing on file)			Programs for youth outside
				traditional classroom
4)	Mid Michigan Community	\$	50,000.00	Total
	Action Agency			100% Federal
	Clare, MI			Emergency services to migrants
				and seasonal farmworkers in
				Arenac County
5)	Don Bosco Hall	\$	429,749.98	Total
	Detroit, MI			100% Federal
				Pilot program to design a
				system of care/service to
				address the needs to children
				and families when one parent
				is non-custodial

6. DEPARTMENT OF LABOR & ECONOMIC GROWTH

- | | | |
|----|--|---|
| 1) | Statewide Workforce
Development Boards
(Listing on file) | \$ 3,844,281.00 Amendment
\$ 19,655,301.00 New Total
100% Federal Funds (Reed Act)
Additional funding to be
provided to the Michigan Works
Agencies to provide Family
Independence Program
recipients, non-custodial
parent recipients and non-cash
recipients with job readiness
and job search assistance
enabling them to obtain
employment that will reduce or
eliminate the need for public
assistance |
| 2) | Capital Region Community
Foundation
Lansing, MI | \$ 100,000.00 Total
100% Federal Funds
Funds will be provided to the
Grantee to assist the
department and provide support
to the statewide Learn & Serve
program. The Grantee will
assist in determining the
overall effectiveness of
service learning as it relates
to academic achievement and
civic engagement for
participating students |

SECTION II. DMB CONTRACTS

Requests approval of the following:

NEW CONTRACTS

7. DEPARTMENT OF CORRECTIONS

- | | | |
|----|---|--|
| 1) | Carl Zeiss Ophthalmic Systems
Dublin, CA | NOT TO EXCEED
\$ 39,435.00 (One-Time)
100% General Funds
472R5208880 Glaucoma
Diagnostic Equipment for DWH
Eye Clinic |
|----|---|--|

7. DEPARTMENT OF CORRECTIONS continued

2)	Public Policy Associates Inc. Lansing, MI	\$ 312,000.00 (3 Years) 100% Federal Funds 071I5200209 Research of Youthful Offenders Program
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8. DEPARTMENT OF ENVIRONMENTAL QUALITY

1)	Retired Engineer Technical Assistance Foundation Livonia, MI	\$ 1,875,265.74 (3 Years) 100% Restricted Funds 071I5200189 Retired Engineer Technical Assistance Program for Environmental Science and Services Division
2)	Specialty Devices, Inc. Plano, TX	NOT TO EXCEED \$ 53,205.00 (One-Time) 100% Restricted Funds 761R5200445 Bathymetric Survey System for Remediation and Redevelopment Division

9. DEPARTMENT OF INFORMATION TECHNOLOGY

1)	enfoTech & Consulting, Inc. Lawrenceville, New Jersey	\$ 709,500.00 (1 year) 100% Federal Funds 071I5200204 Health & Environmental Data Integration Project for the Department of Environmental Quality Homeland Security
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10. DEPARTMENT OF STATE POLICE

1)	Such Video, Inc. Such, MI	NOT TO EXCEED \$ 300,000.00 (3 Years) 100% Federal Funds 551R5200006/071I5200121 Television: Commercial Production for Office of Highway Safety and Planning
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11. DEPARTMENT OF TRANSPORTATION

- | | | |
|----|--|---|
| 1) | Advanced Underground
Inspection
Detroit, MI | \$ 215,712.00 (2 Years)
100% Restricted Funds
071I5200212 Catch Basin
Cleaning for Detroit
Maintenance Garage |
| 2) | Hi-Tec Building Services
Jenison, MI | \$ 141,122.33 (2 Yrs, 7 Mos)
100% Restricted Funds
071I5200114 Janitorial
Services for Clinton County
Rest Areas |
| | Hi-Tec Building Services
Jenison, MI | \$ 140,709.00 (2 Yrs, 7 Mos)
100% Restricted Funds
071I5200114 Janitorial
Services for Shiawassee County
Rest Areas |
| 3) | Progressive Sweeping
Contractors, Inc.
Redford, MI | \$ 299,996.86 (2 Years)
100% Restricted Funds
071I5200211 Curb and Street
Sweeping for Detroit
Maintenance Garage |

CONTRACT CHANGES/EXTENSIONS

12. DEPARTMENT OF CORRECTIONS

- | | | |
|----|--|---|
| 1) | Transcor America, LLC
Nashville, TN | \$ 245,000.00 Amendment
\$ 1,949,832.00 New Total
27% Federal, 73% State Funds
071B1001417 Prisoner
Transportation Services |
|----|--|---|

13. DEPARTMENT OF MILITARY AND VETERAN AFFAIRS

- | | | |
|----|---------------------------|--|
| 1) | Michigan CAT
Wixom, MI | \$ 158,760.00 Amendment
\$ 483,760.00 New Total
100% Federal Funds
071B5200245 Rental Equipment
(Construction) |
|----|---------------------------|--|

14. DEPARTMENT OF STATE

1)	R. L. Polk and Company	\$ 196,000.00	Amendment
	Southfield, MI	\$ 999,910.00	New Total
			100% Restricted Funds
			071B2001161 International
			Processing Plan Processing
			Agreement for Bureau of Driver
			and Vehicle Records

SECTION III. RELEASE OF FUNDS TO WORK ORDER

SECTION IV. REVISION TO WORK ORDER

SECTION V. CLAIMS - PERSONAL PROPERTY LOSS

15. DEPARTMENT OF CORRECTIONS

1) Dana Ashley # 289994 \$ 45.00

The claimant (03-SAB/DOC-157) requests \$45.00 reimbursement for his footlocker damaged when he was transferred. The Department recommends approval of \$4.27 for the residual value of the footlocker from the Average Cost Schedule.

2) Patrick Bergeron #240460 \$ 35.03

The claimant (05-SAB/DOC-207) requests \$35.03 reimbursement for a hobbycraft order he never received. The Department recommends approval of this claim.

3) Donyelle Black #194057 \$109.18

The claimant (05-SAB/DOC-172) requests \$109.18 reimbursement for three printwheels, a coat, a sure protector, and 4 pairs of boxers not packed with his property when he transferred. After investigation, it was determined he did not suffer a loss as a result of staff/inaction; therefore, the Department recommends denial of this claim.

15. DEPARTMENT OF CORRECTIONS continued

- 4) Joseph Brewer #295246 \$ 15.42

The claimant (05-SAB/DOC-208) requests \$15.42 reimbursement for his tape player lost while under the sole control of the Department. The Department recommends approval of \$3.00 as residual value from the Average Cost Schedule as he did not provide a receipt.

- 5) Robert Brooks # 313348 \$ 67.80

The claimant (05-SAB/DOC-206) requests \$67.80 reimbursement for a pair of basketball shoes and beard trimmers stolen because staff did not properly secure his property. The Department recommends approval of \$66.80 for the new shoes and beard trimmers.

- 6) Tommy Clerkley #479793 \$ 73.45

The claimant (05-SAB/DOC-209) requests \$73.45 reimbursement for a pair of gym shoes and jogging pants lost after another inmate got blood on them. Staff bagged the items and left them by the officer's desk and they disappeared. The Department recommends approval of \$46.00 from the Average Cost Schedule **as an exception to the standard practice.**

- 7) Otha Day # 185591 \$114.85

The claimant (05-SAB/DOC-210) requests \$114.85 reimbursement for two shipments of books he ordered by never received. The Department recommends approval of this claim.

- 8) Dennis Faber #216481 \$ 78.73

The claimant (05-SAB/DOC-140) requests \$78.73 reimbursement for his beard trimmers, watch, electric razor, winter thermo gloves, and radio lost during his transfer from one facility to another. The Department recommends approval of \$10.40 for the 3-year-old beard trimmers, \$26.37 for the 2-year-old watch, and all from Average Cost Schedule values, \$2.00 for the residual value of the razor, \$.80 for the residual value of the gloves, and \$2.00 for the residual value of the radio, totaling \$41.57.

15. DEPARTMENT OF CORRECTIONS continued

- 9) Steven Herbert #158638 \$ 39.95

The claimant (05-SAB/DOC-211) requests \$39.95 reimbursement for his headphones lost while under the sole control of the Department. The Department recommends approval of this claim at residual value of \$2.70.

- 10) Lysander Holland #213444 \$ 21.24

The claimant (05-SAB/DOC-163) requests \$21.24 reimbursement for his tape player lost while under the sole control of the Department. The Department recommends approval of this claim at residual value of \$3.00 from the Average Cost Schedule because his receipt was altered.

- 11) Erik Hubbard #175230 \$160.56

The claimant (05-SAB/DOC-169) requests \$160.56 reimbursement for 12 tapes, beard trimmers, tape player, typewriter ribbon, artists accessory set, and toiletries lost while under the sole control of the Department. After investigation, it was determined there was no evidence to support he suffered a loss. The Department recommends denial of this claim.

- 12) Leroy Hubbert #185974 \$75.70

The claimant (05-SAB/DOC-212) requests \$75.70 reimbursement for a tape, bathrobe, and tape player confiscated and destroyed before the grievance process was completed. Claimant did not provide proof of the prices or age of the items so the value was determined from the Average Cost Schedule. The Department recommends approval of this claim **as an exception to the standard practice** for \$65.00.

- 13) Thomas Jenkins #167894 \$ 88.00

The claimant (05-SAB/DOC-213) requests \$88.00 reimbursement for his TV damaged when he was transferred. The Department recommends approval of \$17.60 for the 4-year-old TV.

15. DEPARTMENT OF CORRECTIONS continued

- 14) Stephen Kime/Sheperd #183896 \$448.48

The claimant (05-SAB/DOC-166) requests \$448.48 reimbursement for his typewriter, printwheels, ribbons, beard trimmers, miscellaneous food and hygiene items stolen when his roommate gave his room key to another prisoner. Since the theft was not the result of staff action/inaction, the Department recommends denial of this claim.

- 15) Walter Kinnard #189372 \$109.95

The claimant (05-SAB/DOC-194) requests \$109.95 reimbursement for food items, pop card, sweatpants, boxer shorts, watch, 5 tapes, and eyeglasses stolen from his cell after a shakedown of his cell. An investigation did not find any evidence to support the theft was a result of staff action/inaction. The Department recommends denial of this claim.

- 16) Jessie Knolton #183082 \$172.50

The claimant (05-SAB/DOC-214) requests \$172.50 reimbursement for his walkman, headphones, 2 bags of buglar, \$10.00 in food stolen and his damaged TV. The food and tobacco are not reimbursable according to Operating Procedures. It was determined staff did not secure his other property after a shakedown; therefore, the Department recommends approval of \$137.00 for his walkman, headphones, and TV. Because there was a gross violation of policy, this claim is approved **as an exception to the standard practice**.

- 17) Daniel Kutchey #259840 \$ 75.00

The claimant (05-SAB/DOC-171) requests \$75.00 reimbursement for his footlocker damaged when he was transferred. The Department recommends approval of this claim at residual value for \$4.27.

15. DEPARTMENT OF CORRECTIONS continued

- 18) James Lindsey #256676 \$ 27.60

The claimant (05-SAB/DOC-215) requests \$27.60 reimbursement for four magazines and 6 greeting cards destroyed by staff. These items are not reimbursable according to Operating Procedures because these items have a useful life of less than one year. The Department recommends denial of this claim.

- 19) Fernando Lopez #269537 \$100.00

The claimant (05-SAB/DOC-162) requests \$100.00 reimbursement for his winter coat confiscated by staff because it was not numbered. Staff destroyed the coat inadvertently. The Department recommends denial of this claim because claimant did not purchase the coat himself. Claimant was instructed to have his family member file a claim.

- 20) Dana Manni #172236 \$ 89.99

The claimant (05-SAB/DOC-196) requests \$89.99 reimbursement for his TV damaged when he was transferred. The Department recommends approval of \$18.00 for the four-year-old TV and \$2.00 shipping and handling, totaling \$20.00.

- 21) Willie Marks #170058 \$ 47.28

The claimant (05-SAB/DOC-161) requests \$47.28 reimbursement for his headphones and tape player stolen from his area. There was no evidence the theft was the result of staff action/inaction; therefore, the Department recommends denial of this claim.

- 22) Michael McNabney #323720 \$ 61.05

The claimant (05-SAB/DOC-216) requests \$61.05 reimbursement for his footlocker vandalized by another inmate. After investigation, it was determined there was no evidence to support the damage was the result of staff action/inaction. The Department recommends denial of this claim.

15. DEPARTMENT OF CORRECTIONS continued

- 23) Todd Miller #192360 \$ 42.00

The claimant (05-SAB/DOC-197) requests \$42.00 reimbursement for his Holy Korans, religious pamphlets, books, etc. lost while under the sole control of the Department. After investigation, it was determined there was no evidence to support claimant suffered a loss as the result of staff action/inaction. The Department recommends denial of this claim.

- 24) Delfino Moreno #173211 \$ 10.00

The claimant (05-SAB/DOC-173) requests \$10.00 reimbursement for UPS charges to send his typewriter to be fixed under warranty due to damage when he transferred. The Department recommends approval of \$6.03 for the UPS shipping charges.

- 25) Ellis Neely #206021 \$ 38.50

The claimant (05-SAB/DOC-217) requests \$38.50 reimbursement for his tape player lost while under the sole control of the Department. The Department recommends approval of this claim at one year's depreciation for \$30.80.

- 26) Wilson Pickett #245838 \$ 15.95

The claimant (05-SAB/DOC-218) requests \$15.95 reimbursement for his headphones damaged while under the sole control of the Department. The Department recommends approval of \$9.57 for the two-year-old headphones plus \$2.44 prorated shipping and handling, totaling \$12.01.

- 27) Ivan Pulliam #183812 \$999.99

The claimant (05-SAB/DOC-165) requests \$999.99 reimbursement for numerous items of personal property lost while under the sole control of the Department. Claimant's legal papers were placed in a duffle bag in the Property Room while he was awaiting a hearing on excess property. Claimant is to review the documents and determine which ones he will keep in his area of control. The remaining papers will be stored in the Property Room while he resides in the unit. There is no evidence to support claimant suffered any other loss as a

15. DEPARTMENT OF CORRECTIONS continued

result of staff action/inaction; therefore, the Department recommends denial of this claim.

28) James Schock #129869 \$ 8.30

The claimant (05-SAB/DOC-219) requests \$8.30 reimbursement for his wrist wrap lost while under the sole control of the Department. The Department recommends approval of this claim at one year's depreciation for the sum of \$5.59.

29) Abron Shakir #226509 \$ 5.10

The claimant (05-SAB/DOC-168) requests \$5.10 reimbursement for his toothpaste, deodorant, and shampoo confiscated and then lost while under the sole control of the Department. Claimant contributed to the loss by having the items in segregation where they were not allowed; therefore, the Department recommends denial of this claim.

30) Van Snyder #232083 \$172.30

The claimant (05-SAB/DOC-164) requests \$172.30 reimbursement for his typewriter damaged when he transferred. The Department recommends approval of \$18.91 for the residual value of the 5-year-old typewriter originally purchased for \$189.06.

31) Kim Staton #188237 \$750.00

The claimant (05-SAB/DOC-170) requests \$750.00 reimbursement for her curtains, original transcripts, 2 towels, combination lock, radio/tape player, curtain rod, and gold butterfly earrings lost while she was in segregation. After investigation it was determined there was no evidence claimant suffered a loss other than a damaged curtain rod. The Department recommends approval of \$2.90 for the curtain rod.

32) Michele Voss #164802 \$ 90.00

The claimant (05-SAB/DOC-220) requests \$90.00 reimbursement for two footlockers damaged when she was transferred. The Department recommends approval of this claim at residual value for the sum of \$8.53.

15. DEPARTMENT OF CORRECTIONS continued

33) Anthony Williams #295655 \$106.20

The claimant (05-SAB/DOC-221) requests \$106.20 reimbursement for his TV that cannot be found after transfer. The Department recommends approval of this claim at two year's depreciation for the sum of \$63.72.

34) Gary Williams #261109 \$300.00

The claimant (05-SAB/DOC-222) requests \$300.00 reimbursement for numerous items of personal property stolen from the property room. Other prisoners stole these items from the Segregation Property Room due to lack of staff supervision. Many of the items are not reimbursable according to Operating Procedures. The Department recommends approval of \$2.25 for the doo rag, \$66.94 for the 20 tapes, and \$6.00 for the tape case, totaling \$75.19 **as an exception to the standard practice.**

35) Howard Williams #201311 \$56.90

The claimant (05-SAB/DOC-223) requests \$56.90 reimbursement for his tape player, headphones, and hobby craft order that he did not receive after transfer. There is no evidence he lost headphones or a tapeplayer. The Department recommends approval of \$47.90 for his hobbycraft order.

36) Ronald Worden #235201 \$523.69

The claimant (05-SAB/DOC-385) requests \$523.69 reimbursement for food items, Ibuprofen, tape player, headphones, 1 t-shirt, 1 pair of socks, legal papers, etc. The items were either not reimbursable according to Operating Procedures or there was no evidence of loss; therefore, the Department recommends denial of this claim.

16. DEPARTMENT OF HUMAN SERVICES

- 1) Delores Flores \$275.47

The claimant (05-SAB-061) requests \$275.47 reimbursement for numerous personal items thrown away during a mandatory office move. The Department recommends approval of \$219.47 for her personal eyeglasses as they were the only item that meets the requirement "necessary for or improved the claimant's performance of her duties as a State employee and not merely for ornamentation, decoration, or personal pleasure or use."

17. DEPARTMENT OF NATURAL RESOURCES

- 1) Bonnie Duncan \$950.00

The claimant (04-SAB-160) requests \$950.00 reimbursement for damage to her trailer the Department hired a towing company to tow off a campsite. The Department recommends denial of this claim because the towing company did the damage, not the State of Michigan.

18. DEPARTMENT OF STATE

- 1) Overisel Lumber Company \$479.00

The claimant (05-SAB-052) requests \$479.00 reimbursement for driving exam, fuel expense, lost wages for employees, and loss of truck and drivers due to Secretary of State error. The Department recommends approval of the \$60.00 re-testing fee, \$49.00 fuel expense, \$74.00 lost wages, totaling \$183.00.

SECTION VI. CLAIMS - PERSONAL INJURY LOSS

SECTION VII. APPROVAL OF SPECIAL ITEMS

19. DEPARTMENT OF HUMAN SERVICES

The FIA appropriations bill requires that liens be placed on real property when State Emergency Relief (SER) is issued for mortgage payments, land contract payments, property taxes, and home repairs. The lien is required when payments exceed \$250.00 on one or a combination of these services. Such payments were made for delinquent taxes, and the recipients have repaid the department in full. The Department is requesting permission from the Board to release the following lien:

\$1,106.00 at 2625 Gordon Ave., White Cloud, MI

20. DEPARTMENT OF MANAGEMENT AND BUDGET

The Department of State requests an increase to the petty cash fund of the Monroe Branch Office from \$450 to \$600 to better meet their operational needs.

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in Section I and II of this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.

**S U P P L E M E N T A L
A G E N D A**

FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD

June 28, 2005 Meeting, 11:00 a.m.
Pictured Rocks Conference Room, 1st Floor, Van Wagoner Building

SECTION I. AGENCY CONTRACTS

SECTION II. DMB CONTRACTS

Requests approval of the following:

NEW CONTRACTS

1s. DEPARTMENT OF CORRECTIONS and DEPARTMENT OF STATE POLICE

CMP Distributors	\$ 1,376,536.00 (3 years)
Detroit, MI	100% General Funds
	071I5200202 Body Armor

SECTION III. RELEASE OF FUNDS TO WORK ORDER

SECTION IV. REVISION TO WORK ORDER

SECTION V. CLAIMS - PERSONAL PROPERTY LOSS

SECTION VI. CLAIMS - PERSONAL INJURY LOSS

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**S P E C I A L
A G E N D A**

FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD

July 5, 2005 Meeting, 10:55 a.m.
1921 Department of Conservation Conference Room
7th Floor Mason Building

SECTION I. AGENCY CONTRACTS

SECTION II. DMB CONTRACTS

Requests approval of the following:

NEW CONTRACTS

1s. DEPARTMENT OF MANAGEMENT AND BUDGET

Citizens Management, Inc.	\$ 12,118,060.00 (3 years)
Howell, MI	100% Revolving Funds
	071I5200178
	Long term disability insurance management

2s. DEPARTMENT OF STATE

BearingPoint	\$ 2,097,000.00 (1 year)
Troy, MI	100% General Funds
	071I5200112
	Contact Center Integration Services

CONTRACT CHANGES/EXTENSIONS

3s. DEPARTMENTS OF COMMUNITY HEALTH, CORRECTIONS, & HUMAN SERVICES

1) National Dry Goods Co.	\$ 500,000.00 Amendment
Detroit, MI	\$ 3,146,695.50 New Total
	100% General Funds
	B6000919 Clothing
2) National Dry Goods Co.	\$ 750,000.00 Amendment
Detroit, MI	\$ 5,196,695.50 New Total
	100% General Funds
	071B6000920 Clothing

SECTION III. RELEASE OF FUNDS TO WORK ORDER

SECTION IV. REVISION TO WORK ORDER

SECTION V. CLAIMS - PERSONAL PROPERTY LOSS

SECTION VI. CLAIMS - PERSONAL INJURY LOSS

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